

## Champlain Heights School – Lice & Nit Treatment procedures

1. Parent reminders to conduct checks at home will be posted in newsletters and information will be sent to parents in the month of September.
2. Staff performs random head checks as needed.
3. If lice is found or if finding nits for the 1<sup>st</sup> time follow:

### **Lice** –

- Child removed from the class room – confirmed in the office.
- Parents notified by the office to pick up the child.
- When parents arrive – “Scratching for answers” information package goes home. Parents are asked to return with their child on the following day.
- When the child returns the following day, the memo **MUST** be signed by parents stating that treatment has commenced.
- Please send memo from office notifying all parents in the classroom that lice/nits have been found.

### **Nits** –

- Child can stay for the day.
- Contact home. Ensure that “Scratching for Answers” Information package has been sent home.
- Please send memo from the office notifying all parents in the classroom that lice/nits have been found.

*October 19<sup>th</sup>, 2016*

*NOTE: Treatment is available in the office*